

The more you know about Kindergarten...

Kindergarten Placement and Class Lists - August 23rd

Classroom List's will be placed on the windows outside of the Primary Office Main Entrance on FRIDAY, August 23rd after 4:00 PM. Students will **not** be screened before placement. Children will be placed before school starts. After a few weeks in school and some testing your child **may** be moved to another classroom for the remainder of the year. This will give teachers a better idea of students skills.

Open House - August 28th

Open House will be on August 28th from 5:30pm to 7:00pm for all grade levels. Please feel free to bring your student's supplies to Open House. You will be able to meet the teacher, deliver school supplies and tour the school.

First Day of School - September 3rd

On the first day of school we invite you to bring your child to school and spend the first hour with them. This is a great time for Kindergarten teachers to let you know the ins and outs of Kindergarten and help your child have a great first day.

Calling the Office

The phone number to the Primary Office is 252-2776 option 1. We welcome all calls throughout the day **BUT** if you are calling to make different arrangements for your student's after school plan, **you must call at least 1 hour before school is out for the day.** This will ensure that your student and the classroom teacher get the message! We truly appreciate your attention to this matter.

Drop Off/Pick Up

Our school offers supervision from 7:30am to 3:00pm. **Students may not arrive earlier than 7:30am**, as there is no supervision on any part of the campus prior to this time. During DROP OFF, you are welcomed to walk your student to the playground but **PLEASE** park your car in a **designated parking** spot before doing so. We ask that you **do not leave your car unattended in the Loading & Unloading zone during school hours.** Children should report directly to the playground in the morning. During PICK UP, our bell rings at 2:55pm daily (2:00pm on Wednesday), students dismiss to bus, club, and pick up at this time. Please refrain from coming into the school or going out to the bus loading area at the days end to pick your student up, they will come to you! All Kindergarten "pick up" students exit at the Kindergarten door by the Kindergarten Playground and line up by the brick wall with our afternoon Paraprofessionals. Waiting outside for your student daily will create a great routine with less distractions in the halls!

Visitors / Student Check -Out

Visitors are welcomed during the day. **You must check in** at the office. Please bring in your Driver's License to receive a badge. The badge must be worn and visible for our staff to see. **Please turn off your cell phone** and refrain from making, taking, or finishing calls while in our school. If you would like to check your student out EARLY for the day, please do so at the office. Your student will be called to the office upon your arrival and you may sign them out there. Calls ahead of time are greatly appreciated. We will do our best to have your student ready for you when you get here.

Early Outs

Grades K-8 have Early Outs every Wednesday at 2:00pm. There will also be several Early Outs at 1:15pm throughout the year. All busses run at that time and the Boys and Girls Club will open early on those days. Our calendar is available online at www.lockwoodschoool.org.

Extra Clothing

Accidents happen so an extra pair of clothes in your students back pack is greatly appreciated. We sometimes have extra's in the office but in the event that we are out, we will make a call to you at home or work for a spare pair. This happens more often than you may think, so if everyone is prepared, we can make this less embarrassing for those involved. If your child does need to borrow from the office, please wash and return the items as soon as possible.

