

Lockwood PTA “LIFT A LION”
2017-2018 Pilot Program
LockwoodPTA@LockwoodSchool.org

With the recent success and inception of Lion’s Lair 2.0, we have been approached by many school entities to financially support other great causes, and are honored to be considered in that path. However, as happy as we are to help as much as possible, our primary role is to serve and engage students, families, schools and community, in support of our mission. Lions’ Lair was a fundraising exception (and huge undertaking), and though we recognize it is a portion of what we do, it is not the basis of our organization. That being said, we certainly want to be able to support as much as we can, so we are “piloting” a support program.

The support program is designed to supplement/fund enriching, educational experiences for the students, and is considered separate from teachers requests. If you have a need you have determined you would like to approach the PTA with, please consider submitting a proposal to the program. An application does not guarantee funds, but is the only way to be considered.

There is a limited, budgeted amount available.

Please complete the application and place in any of the PTA mailboxes at the schools. It will then be reviewed by the board for consideration by the membership. Grants will be awarded by a majority decision of the PTA executive board and then active Lockwood members based on available funds and other criteria. **Even if not considered for financial support, Lockwood PTA may have other networking, ideas, volunteer or grant awareness, so applications are certainly encouraged.**

CRITERIA:

- The program/student reach MUST fit the goals and mission of Lockwood PTA
- Grants should provide wide-range student enrichment (reach as many students as possible)
- Though we strongly encourage PTA membership, it is not a requirement.
- Materials purchased through the mini-grants should benefit Lockwood Schools and should remain school property
- Grants are meant to provide funds for projects for which other funding is not available
- Anticipate a \$200 Cap for each award, but is negotiable at the discretion of PTA board.
- The PTA will consider whether there may be other sources available for the money requested
- Grants are not intended to be used for staff development and/or related expenses
- ~~Deadline for submitting financial requests will be Jan. 24th, 2018 @3pm. All other non-monetary applications will be accepted throughout the school year.~~

INSTRUCTIONS:

- Fill out application w/ as much support & documentation needed for supporting the ask
- Turn in completed application (it is suggested you make a copy)
- Questions? Contact any board member or email LockwoodPTA@LockwoodSchool.org

Lockwood PTA “Lift a Lion” Application

Grant Proposal Submitted by:

Date:

Email/Contact Info:

PTA member: Yes / No

Project Title:

Type of Ask (circle all that apply): Monetary Equipment Borrow Volunteer
Networking Fundraising Event Other(please indicate)

Please fill out the following questions as appropriate:

1. **Project Description:** Provide a brief description of the project, need or item, including the goals of obtaining this.

2. **Need Statement:** Provide a brief statement of the problem or need.

3. **Outcome Statement:** Provide a brief statement outlining the # of students affected, how they will benefit, and the sustainability of the purchased materials, including ongoing costs that may occur as a result etc.

4. **Options:** Are there other avenues have you used to get funding for this, if so, what?

5. **Budget Request:** Provide a complete budget of all items needed.

PTA BOARD USE:

Grant Approved or Declined by PTA Board: _____

Date:

Board Comments: