

**LOCKWOOD SCHOOL DISTRICT #26
REGULAR MEETING AGENDA
TUESDAY, JANUARY 12, 2010
7:00 P.M.**

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. **No discussion of personnel or individual students is permitted at this time.** A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

Discussion of the Superintendent's evaluation will take place at 6:30.

1. **Call to order** **7:00 PM**
Pledge to the Flag
Welcome

2. **Individuals, delegations, correspondence**
 - A. Auditor Kim Dare from Galusha Higgins and Galusha will make a presentation.

3. **Items for action**
 - A. Approve minutes of previous meeting(s)
 - B. Approve bills and wages for December
 - C. Renewal of the Superintendent's contract
 - D. Request to hire substitutes and a day care worker
 - E. Request for out of district approval to attend Lockwood
 - F. Proposal for an RFP for work on the fields with the Fish Wildlife Grant
 - G. Proposal for an annual Board Self Evaluation

4. **District reports**

There will not be written reports. Principals and supervisors will be present to answer questions.

5. **Trustee reports**

6. **Adjourn**

NEXT MEETING IS FEBRUARY 9, 2010 AT 7:00 PM

**LOCKWOOD SCHOOL DISTRICT #26
YELLOWSTONE COUNTY, BILLINGS, MT
REGULAR MEETING**

CALL TO ORDER

January 12, 2010

Chair Susanne Vinton opened the regular meeting and called it to order at 7:05 p.m. Chair Vinton led those present in the Pledge of Allegiance.

The following trustees and officers were present: Trustees Susanne Vinton, Tim Sather, Peter Freivalds, Becky Malenowsky, Greg Bochy, Jason Hamrick, and Tamara Spillum, Superintendent Eileen Johnson and District Clerk Laurie Noonkester.

Staff members present were Dave DeBoer, Mike Bowman, Art Anderson, Don Christman & Mike Sullivan.

The only registered guest was Teresa Stroebe.

Evelyn Pyburn from the Yellowstone County News was in attendance.

Mrs. Vinton welcomed visitors and advised the following:

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. No discussion of personnel or individual students is permitted at this time. A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

INDIVIDUALS, DELEGATIONS, CORRESPONDENCE

A. Chair Vinton reviewed trustee correspondence beginning by noting that the Lockwood Trustees are pictured in the MTSBA December newsletter. Mrs. Vinton read aloud a letter received from the Board of Public Education congratulating Lockwood Trustees on their MTSBA Golden Gavel Award. In addition, various staff thank you notes were presented.

B. Teresa Stroebe reported that she has received four telephone calls in response to the articles printed in the school newsletter and YCN asking for community participation at the School District 2 Planning Committee meetings. She again noted that community participation is important and would help promote the need for a high school in Lockwood. Mrs. Stroebe reminded the Board and audience that both committee meeting dates are noted on the Billings Web Page. Chair Vinton asked Mrs. Stroebe if she would agree to host a local community meeting at Lockwood. She agreed that she could do so.

C. 2008-2009 Audit

Auditor Kim Dare from Galusha, Higgins and Galusha presented the Independent Auditors' Report and Financial Statements for the fiscal year ended June 30, 2009. Kim reported that once again the district was given a clean audit. She explained that due to the day care facility the district audit does have business type activities reported.

Since the district has no audit findings it now qualifies as a low-risk auditee. She noted that the main differences in the financial statements between this year and last year were due to the construction of the new middle school and HVAC projects ending and payments associated to those projects. She further noted the review of the school foods program found the records to be complete and error free.

ITEMS FOR ACTION

A. Approve Minutes of Previous Meetings

Chair Susanne Vinton asked if there was any objection to the minutes as presented. Hearing none, the minutes of the December 8, 2009 regular board meeting and December 12, 2009 special board meeting were approved.

B. Approve Bills and Wages for December

Chair Vinton asked if there was any objection to the bills and wages as presented. Hearing no objection, the bills and wages were approved.

C. Renewal of the Superintendent's Contract

According to law if the superintendent is not hired by February 1, it is an automatic rehire. Superintendents may not have tenure, but a three-year contract may be in place with the Trustees adding one year at a time to the existing three-year contract.

Peter Freivalds moved to rehire Eileen Johnson for another year due to her outstanding performance. This would extend her existing three-year contract to end June 30, 2013. Jason Hamrick seconded the motion. Susanne Vinton, Jason Hamrick, Tim Sather, Peter Freivalds, Greg Bochy, Becky Malenowsky, and Tamara Spillum all voted aye; the motion passed unanimously. The board expressed their gratitude to Eileen for her excellent work.

D. Request to Hire Substitutes/Daycare Assistant

Supt. Johnson advised that a list of new hires was attached to the agenda for approval. All persons listed as substitutes have completed a satisfactory fingerprint background check.

Tamara Spillum moved to hire substitutes Elizabeth Campoy, Laura Gonzales, Lauren Kamps, Thomas Pope and Megan Park. Ms. Park is a late addition to the agenda. Greg Bochy seconded the motion. Greg Bochy, Jason Hamrick, Peter Freivalds, Becky Malenowsky, Tamara Spillum, Susanne Vinton, and Tim Sather voted aye; the motion passed seven to zero.

Supt. Johnson explained that she received Danielle Sawyer's resignation creating a need for a new Day Care Assistant. After interviewing, she recommends Amanda Rouse to fill that position vacancy.

Greg Bochy moved to hire Amanda Rouse pending clearance on her background check. Peter Freivalds seconded the motion. Greg Bochy, Jason Hamrick, Peter Freivalds, Becky Malenowsky, Tamara Spillum, Susanne Vinton, and Tim Sather voted aye; the motion passed unanimously.

E. Request for Out-of-District Enrollment at Lockwood

The following students are recommended for out-of-district placement at Lockwood.

Kindergarten; Jolie Coyne and Skyler Bilodeau
Grade 2: Karolynn Bilodeau
Grade 3: Dylan Huszti and Deanna Huszti

Becky Malenowsky moved to approve attendance of the listed out-of-district students. Tamara Spillum seconded the motion. Susanne Vinton, Tim Sather, Peter Freivalds, Jason Hamrick, Greg Bochy, Becky Malenowsky, and Tamara Spillum voted aye; the motion passed unanimously.

F. Proposal for an RFP for work on the fields with the Fish Wildlife Grant

Attached is a proposal from Art Anderson to advertise for work to be done on our fields. Art explained how the design of the RFP can help maximize the dollars spent and would allow flexibility. He hopes to have the project completed for the softball season. He does see the potential for minimal contractors bidding the work due to the specialized project. He is certain however, that there would be quality contractor participation. Discussion was held on the trail aspect of the project and the materials available as well as the overall design. Art and Eileen explained that designs were a part of the grant process and will be audited to insure that the grant design and purpose are followed.

Peter Freivalds moved to publish the RFP as presented. Greg Bochy seconded the motion. Susanne Vinton, Tim Sather, Peter Freivalds, Jason Hamrick, Greg Bochy, Becky Malenowsky, and Tamara Spillum voted aye; the motion passed seven to zero.

G. Proposal for an annual Board Self Evaluation.

Board Chair Vinton and Vice Chair Malenowsky asked for this to be placed on the agenda for discussion and a decision.

Vice Chair Becky Malenowsky asked that the Board review the documents and examples provided and come back to the February meeting for discussion and a decision. The board agreed that a March target date to begin the self evaluation process was reasonable.

Chair Vinton reminded the board members who are running for re-election that the deadline is fast approaching.

Peter Freivalds noted that he would not be running for an additional term.

DISTRICT REPORTS

There were no written reports. Principals and supervisors were present to address any questions.

- A. Primary –Mike Bowman pass around a letter he received from Aspen View Retirement Center thanking the First Grade children for Christmas caroling at the facility.
- B. Intermediate – Dave DeBoer was available for questions.
- C. Middle School – Mike Sullivan was available for questions. Becky Malenowsky noted her participation in mock interviews that were held in the middle school and how impressive the students were. Sue Vinton noted the interesting visit she participated in when the middle school students went to the Career Center.
- D. Curriculum – Don Christman was available for questions.
- E. Facilities – Art Anderson was available for questions.
- F. Athletics- Absent
- G. Technology – Pam Richau was absent.
- H. Superintendent – Eileen Johnson was available for questions.

TRUSTEE REPORTS

There were no trustee reports presented.

The next regular meeting will be Tuesday, February 9, 2010 at 7:00 p.m.

ADJOURN

Peter Freivalds moved to adjourn the meeting at 7:50 p.m. Greg Bochy seconded the motion. Susanne Vinton, Tim Sather, Peter Freivalds, Becky Malenowsky, Greg Bochy, Tamara Spillum, and Jason Hamrick voted aye; the motion passed seven to zero.

Susanne Vinton, Chairperson

Laurie Noonkester, District Clerk