

LOCKWOOD SCHOOL DISTRICT #26
REGULAR MEETING AGENDA
TUESDAY, OCTOBER 11th, 2016
REGULAR MEETING 6:00 P.M.

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. **No discussion of personnel or individual students is permitted at this time.** A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

NOTE TO OUR GUESTS: VISITORS WISHING TO RECORD THIS MEETING ELECTRONICALLY MAY DO SO PROVIDING THE RECORDING DOES NOT DISRUPT THE ORDERLY CONDUCT OF THIS MEETING.

1. Call to Order
Pledge to the Flag
Welcome
2. Individuals, Delegations, Correspondence
 - A. Public Comment
 - B. Student Recognition – MS FACS Class
 - C. PTA Report
 - D. Assessment Team
 - E. Correspondence
 1. MTSBA Golden Gavel Award
 2. MTSBA Marvin Heintz Awards
 - F. TEDD Information – BSEDA – Dianne Lehm and Steve Arveschoug
3. District Reports
 - A. Facilities Report
 - B. Technology Report
 - C. Elementary Principal Report
 - D. Middle School Principal Report
 - E. Superintendent's Report
4. Trustee Reports
 - A. SD2 Trustee Update
 - B. Joint Meeting Review
 - C. MCEL Information
5. Items for Action
 - A. Consent Agenda
 1. Approve Minutes of September 13th Meeting
 2. Approve Bills and Wages for September 2016
 3. Hire Coaches
 - B. Approve Lunch Aide Job Description
 - C. Youth Risk Behavior Survey
 - D. Approve Out of District Student
 - E. Create Student Activities Booster/Pep Club and Art Funds
 - F. Mill Levy Discussion
6. Adjourn

NEXT REGULAR MEETING IS NOVEMBER 8th, 2016 AT 6:00 PM

Superintendent's Agenda Report – Action Items

5. Items for Action

A. Consent Agenda

All of the items 1-3 can be approved with one motion and vote. Any trustee can pull an item from the consent agenda at any meeting if they want to discuss that item further. I recommend that we approve the consent agenda.

1. **Approve Minutes of September 13th Meeting**
2. **Approve Bills and Wages for September 2016**
3. **Hire Coaches**

I recommend the Board approve the attached list of Coaches and Sponsors. All hires are contingent on background checks.

B. Approve Lunch Aide Job Description

I recommend that the Board approve the attached job description for Lunchroom Aide.

C. Youth Risk Behavior Survey

This is a statewide survey that would be distributed to our 7th and 8th graders to compile data on student behaviors. We have opted not to have our students participate in the past.

D. Approve Out of District Student

I recommend that the Board approve DW (7th) to finish the current school year as a non-resident student.

E. Create Student Activities Booster/Pep Club and Art Funds

We need to create a Booster/Pep Club Fund and an Art Fund under Student Activities.

F. Mill Levy Discussion

Based on preliminary information from the fall count day, our current year ANB is 1164. This is down 28 from last year; even more impactful is that this is down from a high of 1260 in 14-15. We have been able to use this high water mark to help our three-year average, but this year it will no longer be part of that equation. I forecast an average of 1189 down from last year's 1228, a decrease of 39 ANB

LOCKWOOD SCHOOL DISTRICT #26
YELLOWSTONE COUNTY, BILLINGS, MT
REGULAR MEETING

Call To Order

October 11, 2016

Chair Tim Sather called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. by leading those present in the Pledge of Allegiance. The following trustees and officers were present: Trustees Tim Sather, Joe Borgstrom, Susanne Vinton, Michelle Gomez, Teresa Stroebe, Superintendent Tobin Novasio and District Clerk Laurie Noonkester. Trustee Scott Kieover and Kat Luhman were absent from the meeting.

All guests are asked to sign in upon arrival.

Mr. Sather welcomed visitors and advised the following:

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. No discussion of personnel or individual students is permitted at this time. A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. Visitors wishing to record this meeting electronically may do so, providing the recording does not disrupt the orderly conduct of the meeting. As a courtesy, all cell phones should be turned off. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

INDIVIDUALS, RECOGNITION, ACCOMPLISHMENTS AND CORRESPONDENCE

Public Comment: None were submitted.

Student Recognition: Middle School Family and Consumer Science Teacher Sue Roberts introduced student bakers who served the audience cinnamon rolls which they baked during class today. The board and audience enjoyed the treats and thanked the students for their efforts.

PTA Report: PTA Vice President Loree Baasch read the PTA mission statement to reiterate their goals and purpose. She asked those currently not PTA members to consider joining and further the groups effectiveness.

Assessment Team: K-5 Intervention Teacher Susan Anderson had each member present introduce themselves. She provided a graph representing testing data of the students with a comparison to the goals previously set. She explained staff training concepts and how that training correlates to assisting students. Mrs. Anderson fielded questions from the Trustees regarding how this testing data is shared with parents. Teacher MaryKay Rottrup explained the monitoring system in place to assist students in reaching benchmark goals. Trustee Susanne Vinton asked how the Trustees may help with this process. Mrs. Anderson and Mrs. Rottrup responded by the Trustees that by allowing early out sessions for team collaboration, providing students with breakfast and other programs implemented, the board has supported team efforts

in a tremendous fashion.

Trustees Tim Sather and Teresa Stroebe thanked the team for their efforts to ensure the success of Lockwood Students.

Middle School Teacher Jesse Swanke introduced Middle School team member Jennifer Sannon. He continued by explaining the packet of information he presented, highlighting graphs that display student testing data and the plotting of the progress made.

Correspondence:

1. MTSBA Golden Gavel Award: Letter noticing the 27th year of the Lockwood Trustees winning this prestigious award.
2. MTSBA Marvin Heintz Award: Letter to Trustees Scott Keikover and Tim Sather noticing their award presentation.

TEDD Information: Steve Arveschoug provided a status report on the TEDD noting BSEDA will be presenting a Comprehensive Development plan to the Yellowstone County Commissioners for a decision in the coming months. Mr. Arveschoug presented an overview of the TEDD Goals. Katy Easton with the Big Sky Economic Development Authority provided the updated TEDD Proposed Boundary map. Ms. Easton explained the current mapped area and how the development acreage has decreased from the original preliminary area first discussed. She continued with mapping of the pedestrian trail that has been included along the bypass. Dianne Lehm provided the financing portion of the project and how the taxing structure is distributed during the TEDD life and after the TEDD sunsets. Life of the TEDD is 15 years with bonding for an additional 35 years for allowable projects. She further explained the program administration structure and program criteria. She fielded questions from the board regarding type of industry that this project would entice. Ms. Lehm noted that due to the location, raw product packing and shipping seem to be the most interested.

Mr. Arveschoug concluded the presentation with the schedule of the next steps within the project process. He thanked the Trustees and Administration for their efforts in attending meetings and providing input. He asked the Trustees to provide a letter that would be included in the presentation to the Yellowstone County Commissioners.

Trustee Susanne Vinton voiced her concerns about Lockwood entities being represented on the advisory board and would like to ensure the local participation continues should the project be approved.

Trustee Joe Borgstrom asked if there were some way to carve out 50 acres for a potential high school. Mr. Arveschoug noted that they do not own the property so he could not speak to that and questioned whether it would be wise to have a high school in the middle of an industrial community but, noted perhaps a technical school could be a better fit.

The Trustees discussed their views on submitting a letter to the YCC. The Trustees will put the issue and discussion on the November 8th meeting agenda for public comment.

DISTRICT REPORTS

- A. Facilities- Manager Marc Dearing had nothing further to add to his written report.

- B. Technology- Coordinator Darlene Hess had nothing further to add to her written report but fielded questions from the board.
- C. Elementary Principal's Report- K-5 Principal Mike Bowman commented on the early enrollment in Kindergarten Readiness Program and reiterated the importance of this program. Mr. Bowman asked the Trustees to remember the successes when looking for resources to continue the program in January, especially in light of this year's budget concerns.
- D. Middle School Principal's Report- Middle School Principal Gordon Klasna provided a written report commenting on the number of the student population participating in school activities. Additional activities not currently offered were discussed.
- E. Superintendent- Superintendent Tobin Novasio reviewed points of his written report adding the loss of the communication system and the status of a replacement system. He further added, a recent conversation held with Dr. Arzubi has been very encouraging and feels the district is closer than ever to getting a community based clinic on campus.
Mr. Novasio provided a booklet giving information on the ACE group. He also noted the increased participation of local businesses buying sponsorship with the district that will be used to help purchase football equipment.

TRUSTEE REPORTS

- A. SD2 Trustee Update- SD2 High School Trustee Gordon Klasna provided an update on the Valedictorian requirements and the weighted score issues the committee is working on. Enrollment is up by 280 students, 100 of those high school students. He congratulated the Trustees on their Golden Gavel Award.
- B. Joint Work Session Meeting- the Trustees and Superintendent shared their thoughts on last night's meeting. The consensus was the meeting was a positive experience.
- C. MCEL Information- Meeting times and resolution practicality was discussed.

ITEMS FOR ACTION

- A. Consent Agenda Items
 - 1. Approval of the September 13, 2016 Meeting Minutes
 - 2. Approval of September 2016 Bills and Wages
 - 3. Hire Coaches

Chair Tim Sather asked if there were any objections to the consent agenda items as presented. Hearing none, the above agenda items were approved as presented.

- B. Approve Lunch Aide Job Description

Superintendent Novasio provided a job description detailing the Lunch Aide's duties.

Discussion was held.

Trustee Joe Borgstrom moved to approve the Lunch Aide Job Description as presented. Michelle Gomez seconded the motion.

Trustees Tim Sather, Michelle Gomez, Joe Borgstrom, Teresa Stroebe and Susanne Vinton voted yes; the motion passed unanimously.

C. Youth Risk Behavior Survey

Superintendent Novasio explained the statewide survey that would be distributed to our 7th and 8th graders to compile data on student behaviors noting the Trustees have opted not to have our students participate in the survey in the past.

Discussion was held.

Trustee Joe Borgstrom moved to decline offering the survey to the Lockwood students. Teresa Stroebe seconded the motion.

Trustees Tim Sather, Michelle Gomez, Joe Borgstrom, Teresa Stroebe and Susanne Vinton voted yes; the motion passed unanimously

D. Approve Out of District Student

Superintendent Novasio recommended out of district student DW(7th) for acceptance for the 2016-17 school year.

Trustee Susanne Vinton moved to approve out of district student as noted for the 2016-17 school year as recommended. Joe Borgstrom seconded the motion.

Trustees Tim Sather, Michelle Gomez, Joe Borgstrom, Teresa Stroebe and Susanne Vinton voted yes; the motion passed unanimously

E. Create Student Activities Booster/Pep Club and Arts Fund.

Superintendent Novasio explained due to the fundraising events by the Booster/Pep Club and the Art Class, their monies will need to be accounted for in the Student Activities financial system.

Trustee Susanne Vinton moved to approve the creation of a Booster/Pep Club fund and an Arts Fund. Teresa Stroebe seconded the motion.

Trustees Tim Sather, Michelle Gomez, Joe Borgstrom, Teresa Stroebe and Susanne Vinton voted yes; the motion passed unanimously.

F. Mill Levy Discussion

Superintendent Novasio explained based on preliminary information from fall count day, the current year ANB is 1164 which is down 28 students from last year; even more impactful is that this is down from a high of 1260 in 14-15. Mr. Novasio further explained the District has been able to use this high water mark to help our three-year average used in the funding formulation, but this next budget year that high enrollment will no longer be part of the equation. Mr. Novasio forecasted an average of 1189 down from last year's 1228, a decrease of 39 ANB and equates to approximately \$220,000 to \$250,000 deficit from this year. He feels these numbers force a conversation of presenting a mill levy to the voters for budgetary funding.

Discussion was held.

The Trustees requested that a preliminary budget to get figures for a mill levy discussion during the November meeting.

ADJOURN

The next Regular Meeting will be on Tuesday, November 8, 2016, at 6:00 p.m. in the Lockwood School District Board Room.

Trustee Michelle Gomez moved to adjourn the meeting at 8:14 p.m. Joe Borgstrom seconded the motion.

Trustees Michelle Gomez, Teresa Stroebe, Tim Sather, Joe Borgstrom and Susanne Vinton voted yes; the motion passed unanimously.

Tim Sather, Chairperson

Laurie Noonkester, District Clerk