

**LOCKWOOD SCHOOL DISTRICT #26
REGULAR MEETING AGENDA
TUESDAY, JANUARY 9th, 2018
REGULAR MEETING – 6:00 P.M.**

SUPERINTENDENT EVALUATION – 5:00 P.M.

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. **No discussion of personnel or individual students is permitted at this time.** A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

NOTE TO OUR GUESTS: VISITORS WISHING TO RECORD THIS MEETING ELECTRONICALLY MAY DO SO PROVIDING THE RECORDING DOES NOT DISRUPT THE ORDERLY CONDUCT OF THIS MEETING.

1. Call to Order
Pledge to the Flag
Welcome
2. Individuals, Delegations, Correspondence
 - A. Public Comment
 - B. PTA Update
 - C. Staff Report – K-8 Technology, Middle School Relations
 - D. Correspondence
3. District Reports
 - A. Facilities Report
 - B. Technology Report
 - C. Superintendent's Report
4. Trustee Reports
 - A. SD #2 High School Trustee Update
 - B. Trustee Discussion – Advocacy Guidelines
 - C. High School Planning Update
 - D. Election Calendar
5. Items for Action
 - A. Consent Agenda
 1. Approve Minutes of December 5th, 12th and 15th Meetings
 2. Approve Bills and Wages for December 2017
 3. Hire Certified Staff
 4. Approve Substitute Staff
 5. Hire Coaches
 - B. Create Building Committee
 - C. Approve Variance to Teachers' Master Agreement
 - D. TEDD Advisory Board Representative
 - E. MTSBA Resolution – MS CTE Funding
 - F. Approve Yellowstone Academy Placement
 - G. Superintendent Contract
6. Adjourn

**NEXT REGULAR MEETING IS FEBRUARY 13th, 2018 AT 6:00 PM
BUILDING COMMITTEE MEETING JANUARY 12th, 2018 at NOON**

Superintendent's Agenda Report – Action Items

Items for Action

A. Consent Agenda

1. Approve Minutes of December 5th, 12th and 15th Meetings
2. Approve Bills and Wages for December 2017
3. Hire Certified Staff
4. Approve Substitute Staff
5. Hire Coaches

Items 1-5 can be approved with one motion and vote. Any trustee can pull an item from the consent agenda at any meeting if they want to discuss that item further. I recommend that we approve the consent agenda. The certified contract is for a long-term substitute exceeding 35 days in compliance with ARM 11.55.716. We had previously approved Jerry Zilkoski to run the 3-5 basketball program but he had to step down due to other time commitments.

B. Create Building Committee

I recommend that the Board create a Building Committee to represent the district as we work on the high school project. This committee would be able to meet with the various parties that we are working with to develop plans, especially when we need to meet during the workday. All meetings will be public and posted, other trustees are welcome to attend, this just eliminates the challenge of making sure we have a quorum of four trustees in order to make smaller decisions, all major decisions will still be brought to the Board as a whole for final approval. Based on the interest and availability I recommend that Pam Ask, Scott Kiekoover and Tim Sather be designated as the Building Committee.

C. Approve Variance to Teachers' Master Agreement

I have been approached by the Teachers' Association to approve a variance to the Master Agreement. Specifically they would like to donate additional days of leave to a staff member that is dealing with a serious medical condition. I recommend that the Board approve of this variance by allowing this staff member to receive five additional days at this time with the option of bringing this issue back to the board at a later date for the approval of more days as needed.

D. TEDD Advisory Board Representative

The County Commissioners are forming a Lockwood TEDD Advisory Board to advise them in developing annual work plans, setting priorities and developing strategies. The TEDD Master Plan recommends one representative from the school district. I am hoping that one of the trustees is interested in serving on this board to represent the school's interests.

E. MTSBA Resolution – MS CTE Funding

MTSBA has called for resolutions for their legislative platform in preparation for the 2019 legislative session. This is a resolution for creating a funding mechanism for Middle School Career and Technical Education based on the resolution we supported last session. There was good support from legislators, but due to budget shortfalls nothing was changed, the reality is that this will likely be the case again but I think it is best to keep this issue on the radar in Helena. I presented a similar resolution to SAM that was approved at our Delegate Assembly.

F. Approve Yellowstone Academy Placement

I recommend the approval of placement at the Yellowstone Academy for student 18-01.

G. Superintendent Contract

Traditionally the Board will take action to add an additional year to my contract provided the evaluation is acceptable. We usually work out contract details at the end of the fiscal year. The additional year would be the 2020/2021 school year.

LOCKWOOD SCHOOL DISTRICT #26
YELLOWSTONE COUNTY, BILLINGS, MT
REGULAR MEETING

Call To Order

January 9, 2018

Chair Tim Sather called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. by leading those present in the Pledge of Allegiance. The following trustees and officers were present: Trustees Tim Sather, Kat Pfau, Jana Lind, Pamela Ask, Sylvia Noble, Joe Borgstrom, Scott Kiekoover Superintendent Tobin Novasio and District Clerk Laurie Noonkester. Trustees were absent.

Evelyn Pyburn with the Yellowstone County News and Susanne Vinton HD 56 Representative were in attendance.

All guests are asked to sign in upon arrival.

Mr. Sather welcomed visitors and advised the following:

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. No discussion of personnel or individual students is permitted at this time. A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. Visitors wishing to record this meeting electronically may do so, providing the recording does not disrupt the orderly conduct of the meeting. As a courtesy, all cell phones should be turned off. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

INDIVIDUALS, RECOGNITION, ACCOMPLISHMENTS AND CORRESPONDENCE

Public Comment: None were submitted.

PTA Update: Charity Boller reported upon the recent happenings and upcoming events and the possibility of cancelling the annual Celebrity Basketball Game should someone not volunteer to chair and organize the event.

Staff Report: K-8 Technology Team Chairman Michelle Dawson provided a schedule of classes prepared and offered to the staff for technology training. The premise of the class is to train on software for the first portion of class and then allow the staff to participate in hands on work in the applications.

Middle School Relations Team Chairman Quentin Staton began by thanking the team members for their awesome and creative work. Mr. Staton reviewed the events in a slideshow presentation while explaining the purpose the relations team work. He noted that actual surveys were sent out to the staff as a personal "get to know you" and used in the Secret Santa event. Mr. Staton further

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explained the concept of “Caught Ya Cash” and “Den Dollars” which are given from the staff to the student as a reward when caught in acts of empathy, kindness and good citizenship. Mr. Staton concluded his report by reviewing upcoming events the team has planned for the rest of the school year.

Correspondence: No correspondence was received for the month.

DISTRICT REPORTS

- A. Facilities- Manager Marc Dearing had nothing further to add to his written report.
- B. Technology- Technology Director Darlene Hess did not provide a written report but provided an update on happenings in her department, noting the E-rate funded work being done. Mrs. Hess noted the browser update and how it has enhanced network performance.
- C. Superintendent- Superintendent Tobin Novasio reviewed his written report and invited trustees and public to attend the Jim Sporleder presentation at the Harvest Church Lockwood Campus. He also provided the winter weather policy for review due to the questions he has fielded during the inclement weather. Mr. Novasio highlighted the success of Family Fun Night and how that event brings the community together for the holidays. He reminded the Trustees of the upcoming MTSBA seminars and that there will be a HS community meeting hosted at the Lockwood Fire Station tomorrow.

TRUSTEE REPORTS

- A. SD #2 Trustee Update- SD2 High School Trustee Gordon Klasna noted special session funding losses, discussion of new elective class offerings at the Career Center and the possible Daylis Stadium upgrade discussions. Mr. Klasna concluded his report with noting the new SD#2 Superintendent is scheduled to be chosen by April.
- B. Trustee Discussion – Advocacy Guidelines- Chair Sather reviewed the guidelines for the upcoming HS bond by highlighting some of the pertinent information contained in the MTSBA Community Engagement ToolKit document.

High School Planning Update - Nick Pancheau with Collaborative Design provided a synopsis of the recently held meetings as well as, an outline of events for tomorrow’s HS Community Planning meeting. He noted that a group session will be used to identify potential issues from the community and breakout groups

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- C. will be formed to facilitate identification of key needs in the high school.

Chair Tim Sather reported on meetings with the Community Pedestrian Safety Committee and discussions with the Montana Department of Transportation in regard to the potential high school traffic impact.

- D. Election Calendar – Chair Tim Sather noted the inclusion of the 2018 Election Calendar and highlighted a couple of important dates to keep in mind.

ITEMS FOR ACTION

A. Consent Agenda Items

1. Approval of the December 5th, 12th and 15th Meeting Minutes- Typographical corrections noted.
2. Approval of December 2017 Bills and Wages
3. Hire Certified Staff
4. Approve Substitute Staff
5. Hire Coaches

Chair Tim Sather asked if there were any objections to the consent agenda items as presented. Hearing none, the above agenda items were approved as presented. (With corrections as noted to the December 12th minutes.

B. Create Building Committee

Superintendent Novasio recommended a Building Committee be formed to represent the district as work begins on the high school project. Explaining the committee members would need to be able to meet with the various parties that are working to develop plans and who are available to meet during the workday. Mr. Novasio reassured the Trustees, all meetings will be public and posted, with other trustees welcome to attend and all major decisions will still be brought to the Board as a whole for final approval. Mr. Novasio continued that based on the interest and availability, he recommends Trustees Pamela Ask, Scott Kiekoover and Tim Sather be designated as the members of the Building Committee.

Chairman Sather appointed Trustees Pamela Ask, Scott Kiekoover and Tim Sather as the members of the Building Committee noting their first committee meeting this coming Friday.

C. Approval of a Variance to Certified Master Agreement

Superintendent Novasio reported that he has received a request from the Teachers' Association to approve a variance to the Master Agreement. This request specifically addresses the desire to donate additional days of leave to a staff member that is dealing with a serious medical condition. Mr. Novasio recommended the Board approve this variance by allowing this staff member to receive five additional days at this time with the option of bringing this issue back to the board at a later date for the approval of more days if needed.

Trustee Sylvia Noble moved to approve the Variance to the Certified Master Agreement as presented. Pamela Ask seconded the motion.

Discussion was held.

Trustees Tim Sather, Kat Pfau, Jana Lind, Sylvia Noble, Scott Kiekoover, Joe Borgstrom and Pamela Ask voted yes; the motion passed unanimously.

D. TEDD Advisory Board Representative

Superintendent Novasio explained the Yellowstone County Commissioners are forming a Lockwood TEDD Advisory Board to advise them in the development of annual work plans, setting priorities and developing strategies. The TEDD Master Plan recommends one representative from the school district. He is looking for a Trustee to volunteer on this board to represent the school's interests.

Discussion was held.

Trustee Pamela Ask volunteered to represent the district on the TEDD Advisory Board.

E. MTSBA Resolution – MS CTE Funding

Superintendent Novasio explained that MTSBA has called for resolutions for their legislative platform in preparation for the 2019 legislative session. The resolution for creating a funding mechanism for Middle School Career and Technical Education (CTE) is based upon the resolution the Trustees supported last session which resulted in good support from legislators, but due to budget shortfalls was passed over. Mr. Novasio continued, the reality is that the resolution will likely not receive funding again but believes it is important to keep this issue on the radar in Helena. He further noted that he had presented a similar resolution to SAM which was approved at their Delegate Assembly.

HD 56 Representative Susanne Vinton noted that during her term she learned the importance of drafting bills as early as possible in order to get them into committee and then the house floor before transmittal. Too many times important issues are left to be heard when funding is short

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and therefore go without passage. She also commented on the advantages this bill would present to students in middle school.

Discussion was held.

Trustee Kat Pfau moved to approve the MS CTE funding Resolution as presented. Joe Borgstrom seconded the motion.

Trustees Tim Sather, Kat Pfau, Jana Lind, Sylvia Noble, Scott Kiekover, Joe Borgstrom and Pamela Ask voted yes; the motion passed unanimously.

F. Approve Student Placement at YGBR

Superintendent Novasio recommended the Board approve the placement of student 18-01 at the Yellowstone Academy Day School at the Yellowstone Boys and Girls Ranch.

Mr. Novasio requested future approval of student placement be added to the consent agenda portion of the meetings. There were no objections to his request.

Trustee Kat Pfau moved to approve placement for student 18-01 to the Yellowstone Academy Day School at the Yellowstone Boys and Girls Ranch as recommended. Scott Kiekover seconded the motion.

Trustees Tim Sather, Kat Pfau, Jana Lind, Sylvia Noble, Scott Kiekover, Joe Borgstrom and Pamela Ask voted yes; the motion passed unanimously.

G. Superintendent Contract

Chair Tim Sather explained during an executive session held prior to this meeting, Mr. Novasio's evaluation was conducted and as such would entertain the motion to extend his contract for another year through the 2020-21 school year.

Trustee Kat Pfau made the motion to extend Superintendent Tobin Novasio's contract an additional year making it run through the 2020-21 school year. Sylvia Noble seconded the motion.

Trustees Tim Sather, Kat Pfau, Jana Lind, Sylvia Noble, Scott Kiekover, Joe Borgstrom and Pamela Ask voted yes; the motion passed unanimously.

ADJOURN

The next Regular Meeting will be on Tuesday, February 13, 2018, at 6:00 p.m. in the Lockwood School District Board Room.

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Trustee Joe Borgstrom moved to adjourn the meeting at 7:24 p.m. Janna Lind seconded the motion.

Trustees Tim Sather, Kat Pfau, Jana Lind, Sylvia Noble, Scott Kiekover, Joe Borgstrom and Pamela Ask voted yes; the motion passed unanimously.

Tim Sather, Chairperson

Laurie Noonkester, District Clerk