

LOCKWOOD SCHOOL DISTRICT #26
REGULAR MEETING AGENDA
TUESDAY, FEBRUARY 13th, 2018
REGULAR MEETING – 6:00 P.M.

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. **No discussion of personnel or individual students is permitted at this time.** A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

NOTE TO OUR GUESTS: VISITORS WISHING TO RECORD THIS MEETING ELECTRONICALLY MAY DO SO PROVIDING THE RECORDING DOES NOT DISRUPT THE ORDERLY CONDUCT OF THIS MEETING.

1. Call to Order
Pledge to the Flag
Welcome
2. Individuals, Delegations, Correspondence
 - A. Public Comment
 - B. Student Recognition – G/T Project
 - C. PTA Update
 - D. Staff Report – Elementary Relations
 - E. Correspondence
 - F. Audit Presentation – Tony Gerharz, Wipfli
3. District Reports
 - A. Facilities Report
 - B. Technology Report
 - C. Curriculum/Gifted Report
 - D. Primary Principal's Report
 - E. Intermediate Principal's Report
 - F. Middle School Principal's Report
 - G. Superintendent's Report
4. Trustee Reports
 - A. SD #2 High School Trustee Update
 - B. Trustee Discussion – Frequently Asked Questions
 - C. MTSBA Trainings
 - D. Building Committee Update – Collaborative Design Architects
 - E. Schedule Special Board Meeting – Monday February 26th
5. Items for Action
 - A. Consent Agenda
 1. Approve Minutes of January 9th, 12th and 26th Meetings
 2. Approve Bills and Wages for January 2018
 3. Hire Classified Staff
 4. Approve Substitute Staff
 5. Hire Coaches
 6. Approve Out of District Students
 - B. Approve Audit Report
 - C. Approve 2018-19 Calendar
 - D. Call for Election – Trustees, Bond
 - E. Approve Memorandum of Understanding with St. Vincent's Healthcare
6. Adjourn

NEXT REGULAR MEETING IS MARCH 13th, 2018 AT 6:00 PM

Superintendent's Agenda Report – Action Items

5. Items for Action

A. Consent Agenda

1. Approve Minutes of January 9th, 12th and 26th Meetings
2. Approve Bills and Wages for January 2018
3. Hire Classified Staff
4. Approve Substitute Staff
5. Hire Coaches
6. Approve Out of District Students

Items 1-6 can be approved with one motion and vote. Any trustee can pull an item from the consent agenda at any meeting if they want to discuss that item further. I recommend that we approve the consent agenda.

B. Approve Audit Report

I recommend that the Board approve the audit report (2F) as presented.

C. Approve 2018-19 Calendar

I recommend that the Board approve the attached calendar for the 2018-19 school year.

D. Call for Election – Trustees, Bond

I recommend that the Board call for election. We will have five trustee positions up for election: two three-year terms, two two-year terms and one one-year term. I also recommend that we put a mill levy out to our voters at an amount to be determined at the meeting.

E. Approve Memorandum of Understanding with St. Vincent's Healthcare

I recommend that the Board approve the attached MOU with St. Vincent's for the storage of their mobile unit at night. This also includes the possibility of plugging in the unit during cold weather. We are also linking them to our fiber network for their wireless connection and allowing them to use our dumpster.

LOCKWOOD SCHOOL DISTRICT #26
YELLOWSTONE COUNTY, BILLINGS, MT
REGULAR MEETING

Call To Order

February 13, 2018

Chair Tim Sather called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. by leading those present in the Pledge of Allegiance. The following trustees and officers were present: Trustees Tim Sather, Kat Pfau, Janna Lind, Pamela Ask, Sylvia Noble, Joe Borgstrom, Scott Kiekoover Superintendent Tobin Novasio and District Clerk Laurie Noonkester. Trustee Pamela Ask was absent.

Evelyn Pyburn with the Yellowstone County News and Dan Carter with ExxonMobil were in attendance.

All guests are asked to sign in upon arrival.

Mr. Sather welcomed visitors and advised the following:

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. No discussion of personnel or individual students is permitted at this time. A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. Visitors wishing to record this meeting electronically may do so, providing the recording does not disrupt the orderly conduct of the meeting. As a courtesy, all cell phones should be turned off. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

INDIVIDUALS, RECOGNITION, ACCOMPLISHMENTS AND CORRESPONDENCE

Public Comment: None were submitted.

Student Presentation: G&T Students Paisley Schwartz and Layla Painter presented their Intermediate School parking lot addition plans as well as a cost and construction estimate to improve the parking situation.

G&T Students Kylie Tininenko and Melissa Hall presented model building of the proposed high school as well as suggested class offerings, schedules and other amenities.

PTA Update: President Lacey Horton provided updates on upcoming events the group has planned. She extended a thank you to all of those who have volunteered to help with PTA events.

Staff Report: Elementary Relations Team Chairman Gretta Hendrickson previewed a slideshow highlighting the events the group initiates to enhance school and staff relations throughout the year.

Correspondence: Thank you cards were passed around for review. Lacey Horton requested the entire email thread that included her email to the trustees be included in the public posting.

Audit Presentation: Anthony Gerharz and Kim Dare with Wipfli, LLP presented and reviewed the FY 2016-2017 formal audit document for the Trustees and attending audience. Kim Dare fielded questions from the Trustees and extensively reviewed the audit process in detail at the request PTA President Lacey Horton. Mr. Gerharz concluded by stating there were no negative findings to report.

DISTRICT REPORTS

- A. Facilities - Manager Marc Dearing had nothing further to add to his written report but fielded question from the Trustees
- B. Technology - Technology Director Darlene Hess had nothing further to add to her written report but fielded question from the Trustees.
- C. Curriculum/Gifted - Curriculum Director Cindy Gopp reviewed her written report noting she has a webpage on the school website dedicated to the curriculum currently being used. She explained the website and the webpage key which leads to a detailed explanation of the curriculum the students are working on during any given week. Mrs. Gopp explained the correlation between the work the Curriculum Grade Level teams do and the PLC work the staff engages in.
Mrs. Gopp concluded her remarks by providing the explanation of the reasoning behind moving to a Trimester Report Card next year. The reporting changes will be made in order to provide better parental monitoring of their students grades and progress.
- D. Primary - Primary Principal Jenny Fox reiterated the amazing work that Mrs. Gopp does and she mentioned the wonderful work Darlene Hess does with the IT portion of the curriculum work. Mrs. Fox reviewed her written report for the Trustees and fielded questions.
- E. Intermediate - Intermediate Principal Kelly Kinsey has nothing to add to his written report but fielded questions from the Trustees. Mr. Kinsey brought Nikki Wolff and Jamie Lofing so they could explain the Pineapple Chart they created and placed in the staff lounges. The Chart is a vehicle that allows the postings of invitation to classroom lesson/event other staff may be interested in learning about.
- F. Middle School - Middle School Principal Gordon Klasna noted the Middle School is also using the Pineapple Chart in order to share teaching opportunities. Mr. Klasna fielded questions from the Trustees.

- G. Superintendent- Superintendent Tobin Novasio reviewed his written report

highlighting the 1, 117 preliminary enrollment numbers from the spring count noting this figure is down a bit from Fall count but ANB (numbers which drive state funding) is virtually the same. Mr. Novasio concluded his remarks by noting Mr. Jim Sporleder donated funds to the district for assisting students/families with trauma induced aftercare.

Mr. Novasio noted Special Services Director Don Christman has received funding that extends the backpack meal program through next year.

Other items mentioned were a notice to the trustees that the afternoon bus routes are very full, which is due to the riders being dropped off at for profit daycares. Mr. Novasio cautioned the Trustees that perhaps this practice may need to change in the future.

Superintendent Novasio announced the district has been awarded the MCLP Literacy Grant for three to four years for approximately one million dollars with the possibility of \$200,000 additional funding. This grant is due to the fabulous work of Special Services Director Mr. Don Christman. Mr. Christman explained the services the grant will provide for the Lockwood students and staff.

TRUSTEE REPORTS

- A. SD #2 Trustee Update- SD2 High School Trustee Gordon Klasna noted the Board of Trustees have decided to not pursue a levy or bond through November 2018. CTE funding discussions were held as well as Intra-district digital learning options. Facilities planning should be completed in May.
- B. Trustee Discussion – Chairman Tim Sather presented the MTSBA Frequently Asked Questions document suggesting all Trustees read the document to better understand their role as Trustee.
HD 56 Representative Susanne Vinton suggested the document also be given to anyone who considers running for a board seat.
- C. MTSBA Trainings- MTSBA Budget Training to be held on March 26th in the Lockwood Board Room.
- D. Building Committee Update - Chairman Tim Sather reviewed the community work that has been done. Superintendent Novasio reviewed the figures for mill calculations associated with other pending school building projects around the state. Collaborative Design Architect Nick Pancheau reviewed a slideshow presentation that walked through the community meetings as well as the community conversations and how those findings were used for design concepts and programming. Mr. Pancheau noted upcoming events where the community can receive information.

Schedule Special Board Meeting - Monday February 26th is the final day to set the

ITEMS FOR ACTION

A. Consent Agenda Items

1. Approval of the January 9th, 12th and 26th Meeting Minutes
2. Approval of January 2018 Bills and Wages
3. Hire Classified Staff
4. Approve Substitute Staff
5. Hire Coaches
6. Approve Out of District Students

Chair Tim Sather asked if there were any objections to the consent agenda items as presented. Hearing none, the above agenda items were approved as presented.

B. Approve Audit Report

Chair Sather asked for a motion to approve the 2016-17 Audit as presented earlier by Wipfli, LLP representatives Anthony Gerherz and Kim Dare.

Trustee Kat Pfau made the motion to approve the 2016-17 Audit as submitted by the Auditing Firm of Wipfli, LLP. Joe Borgstrom seconded the motion.

Trustees Tim Sather, Kat Pfau, Janna Lind, Sylvia Noble, Scott Kiekover and Joe Borgstrom voted yes; the motion passed unanimously.

C. Approve 2018-19 School Calendar

Superintendent Novasio recommended the Trustees approve the 2018-19 School Calendar as presented. Mr. Novasio noted the Leadership Team was the driving force behind creating the calendar and reviewed the changes from the current year. Mr. Novasio noted the proposed calendar will have school ending after Memorial Day on May 31st.

Trustee Sylvia Noble made the motion to approve the 2018-19 School Calendar as presented. Kat Pfau seconded the motion.

Discussion was held.

Trustees Tim Sather, Kat Pfau, Janna Lind, Sylvia Noble, Scott Kiekover and Joe Borgstrom voted yes; the motion passed unanimously.

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February 13, 2018

Regular Meeting

D. Call for Election- Trustees, County to Conduct Election and Bond.

Superintendent Novasio noted there are four Trustee positions up for election to a three-year term and a resolution to call for the bond election. Mr. Novasio noted the amount of the bond will be

determined later and set during the February 26, 2018 Special Board Meeting. Mr. Novasio further explained The Trustees also need a resolution to allow Yellowstone County to conduct the mail ballot election.

Discussion was held.

Trustee Sylvia Noble made the motion for the resolution calling for a May 8, 2018 Trustee Election. Janna Lind seconded the motion.

Trustees Tim Sather, Kat Pfau, Janna Lind, Sylvia Noble, Scott Kiekover and Joe Borgstrom voted yes; the motion passed unanimously.

Trustee Joe Borgstrom made the motion for the resolution calling for the Yellowstone County Election Department to conduct all elections for the 2017-2018 school year by mail ballot. Janna Lind seconded the motion.

Trustees Tim Sather, Kat Pfau, Janna Lind, Sylvia Noble, Scott Kiekover and Joe Borgstrom voted yes; the motion passed unanimously.

Trustee Kat Luhman made the motion for the resolution calling for a May 8, 2018 HS Bond Election with the amount to be determined later. Scott Kiekover seconded the motion.

Trustees Tim Sather, Kat Pfau, Janna Lind, Sylvia Noble, Scott Kiekover and Joe Borgstrom voted yes; the motion passed unanimously.

E. Approve Memorandum of Understanding with St. Vincent's Healthcare

Special Services Director Don Christman explained the needs for the community health clinic to be hosted on campus. He recommends the Trustees approve the MOU with St. Vincent's Healthcare that addresses the nightly storage of the mobile clinic, link to the fiber network for wireless connection and allowing the use of the school dumpster.

Discussion was held.

Trustee Sylvia Noble moved to approve the MOU with St. Vincent's Healthcare as recommended with the wording redacted from the last sentence under PURPOSE section. Joe Borgstrom seconded the motion.

Trustees Tim Sather, Kat Pfau, Janna Lind, Sylvia Noble, Scott Kiekover and Joe Borgstrom voted yes; the motion passed unanimously.

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February 13, 2018

Regular Meeting

ADJOURN

The next Regular Meeting will be on Tuesday, March 13, 2018, at 6:00 p.m. in the Lockwood School District Board Room. A Special Meeting to be held on February 26, 2018 at 6:00 to set the bond amount for the May 8th, 2018 election.

Trustee Joe Borgstrom moved to adjourn the meeting at 8:42 p.m. Janna Lind seconded the motion.

Trustees Tim Sather, Kat Pfau, Janna Lind, Sylvia Noble, Scott Kiekover and Joe Borgstrom voted yes; the motion passed unanimously.

Tim Sather, Chairperson

Laurie Noonkester, District Clerk