

LOCKWOOD SCHOOL DISTRICT #26
REGULAR MEETING AGENDA
TUESDAY, AUGUST 8th, 2017
REGULAR MEETING – 6:00 P.M.

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. **No discussion of personnel or individual students is permitted at this time.** A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

NOTE TO OUR GUESTS: VISITORS WISHING TO RECORD THIS MEETING ELECTRONICALLY MAY DO SO PROVIDING THE RECORDING DOES NOT DISRUPT THE ORDERLY CONDUCT OF THIS MEETING.

1. Call to Order
Pledge to the Flag
Welcome
2. Individuals, Delegations, Correspondence
 - A. Public Comment
 - B. Correspondence
3. District Reports
 - A. Facilities Report
 - B. Superintendent's Report
4. Trustee Reports
 - A. Negotiations Update – Para-professionals (7/26, 8/8), Teachers (7/17-20)
 - C. SD #2 High School Trustee Update
5. Items for Action
 - A. Consent Agenda
 1. Approve Minutes of July 11th Meeting
 2. Approve Bills and Wages for July 2017
 3. Hire Certified Staff
 4. Approve Substitute Staff
 - B. Approve Board Goals
 - C. Approve Updated Dean of Students Job Description
 - D. Approve Updated Bus Aide Job Description
 - E. Approve Updated Substitute Handbook
 - F. Approve Updated Para Handbook
 - G. Approve Bus Routes
 - H. Void Checks
 - I. Approve Expansion Resolution
 - J. Approve Out of District Students
6. Adjourn

NEXT REGULAR MEETING IS SEPTEMBER 12th, 2017 AT 6:00 PM
BUDGET MEETING – AUGUST 15th, 2017 AT 6:00

Superintendent's Agenda Report – Action Items

Items for Action

A. Consent Agenda

1. Approve Minutes of July 11th Meeting
2. Approve Bills and Wages for July 2017
3. Hire Certified Staff

I recommend that we offer a teaching contract to Lauren Christensen a teaching contract for the 2017-18 school year.

4. Approve Substitute Staff

Items 1-4 can be approved with one motion and vote. Any trustee can pull an item from the consent agenda at any meeting if they want to discuss that item further. I recommend that we approve the consent agenda.

B. Approve Board Goals

I recommend that the board approve this updated list of goals that we developed July 31st. I want to thank all the trustees for making the time to participate; for me this is the most important meeting we have each year.

C. Approve Updated Dean of Students Job Description

I recommend that the board approve the changes to this job description; the previous one was written specific to the Elementary.

D. Approve Updated Bus Aide Job Description

I recommend that the board approve the changes to this job description.

E. Approve Updated Substitute Handbook

I recommend that the board approve the updated Substitute Handbook.

F. Approve Updated Para Handbook

I recommend that the board approve the updated Paraprofessional Handbook.

G. Approve Bus Routes

I recommend that the board approve the attached regular education bus routes for the 2017-18 school year. We will need to approve the special education routes after we have a better grasp on what students will need transportation.

H. Void Checks

I recommend that the board void the two checks referenced in the attached email.

I. Approve Expansion Resolution

I recommend that the board approve the attached resolution to expand into a High School District for the November 7th election.

J. Approve Out of District Students

I recommend that the board approve the following out of district students to attend Lockwood Schools for the 2017-18 school year: LM(K), TH(1st), CW(1st), SZ(4th), and LZ(5th). This brings us to a total of 28 approved out of district students.

LOCKWOOD SCHOOL DISTRICT #26
YELLOWSTONE COUNTY, BILLINGS, MT
REGULAR MEETING

Call To Order

August 8, 2017

Chair Tim Sather called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. by leading those present in the Pledge of Allegiance. The following trustees and officers were present: Trustees Tim Sather, Kat Pfau, Joe Borgstrom, Jana Lind, Pamela Ask, Superintendent Tobin Novasio and District Clerk Laurie Noonkester. Trustees Sylvia Noble and Scott Kiecover were absent.

Evelyn Pyburn with the Yellowstone County News was in attendance.

All guests are asked to sign in upon arrival.

Mr. Sather welcomed visitors and advised the following:

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. No discussion of personnel or individual students is permitted at this time. A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. Visitors wishing to record this meeting electronically may do so, providing the recording does not disrupt the orderly conduct of the meeting. As a courtesy, all cell phones should be turned off. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

INDIVIDUALS, RECOGNITION, ACCOMPLISHMENTS AND CORRESPONDENCE

Public Comment: None were submitted.

Correspondence: None

DISTRICT REPORTS

- A. Facilities- Manager Marc Dearing had nothing further to add to his written report.
- B. Superintendent- Superintendent Tobin Novasio reviewed his written report, adding an invitation to the Trustees to attend the welcome back breakfast on Monday, August 21st. He noted there have been 25 enrollments in the STARS preschool program that allows 18 students.

TRUSTEE REPORTS

- A. Negotiations Update- Superintendent Novasio noted it appears a tentative agreement with the LPA has been reached.
Chairman Tim Sather spoke to the positive atmosphere consensus bargaining being experienced during bargaining with the Teacher's union. Trustees Kat Pfau and Pamela Ask reiterated the positive experience using the consensus bargaining model.

- B. SD2 Trustee Update- SD2 High School Trustee Gordon Klasna provided quick comments on budgeting and negotiations that have been taking place at SD2.

ITEMS FOR ACTION

A. Consent Agenda Items

1. Approval of the July 11th Meeting Minutes
2. Approval of July 2017 Bills and Wages
3. Hire Certified Staff
4. Approve Substitute Staff

3-5 Principal Kelly Kinsey introduced Lauren Christensen who he is recommending for hire to replace Jamie Lofing. Ms. Lofing has been assigned to the Stars Preschool Program.

Chair Tim Sather asked if there were any objections to the consent agenda items as presented. Hearing none, the above agenda items were approved as presented.

B. Approve Board Goals

Superintendent Novasio provided the revised list of goals that were developed at the July 31st work session, noting the minor revisions made to last year's goals.

Trustee Janna Lind moved to accept the revised board goal list as presented. Pamela Ask seconded the motion.

Trustees Tim Sather, Kat Pfau, Joe Borgstrom, Jana Lind and Pamela Ask voted yes; the motion passed unanimously.

C. Approve Updated Dean of Students Job Description

Superintendent Novasio recommended the Trustees approve the updated job description as the previous version was specific to Elementary grades.

Trustee Kat Pfau moved to accept the revised Dean of Students job description as presented. Joe Borgstrom seconded the motion.

Mr. Novasio clarified the job description is in accordance with the State's certification requirements.

Discussion was held.

Trustees Tim Sather, Kat Pfau, Joe Borgstrom, Jana Lind and Pamela Ask voted yes; the motion passed unanimously.

D. Approve Updated Bus Aide Job Description

Superintendent Novasio recommended the Trustees approve the updated job description as presented.

Trustee Janna Lind moved to accept the revised Bus Aide job description as presented. Kat Pfau seconded the motion.

Trustees Tim Sather, Kat Pfau, Joe Borgstrom, Jana Lind and Pamela Ask voted yes; the motion passed unanimously.

E. Approve Updated Substitute Handbook

Superintendent Novasio recommended the Trustees approve the updated Substitute Handbook as presented.

Trustee Joe Borgstrom moved to accept the revised Substitute Handbook as presented. Pamela Ask seconded the motion.

Trustees Tim Sather, Kat Pfau, Joe Borgstrom, Jana Lind and Pamela Ask voted yes; the motion passed unanimously.

F. Approve Updated Para Handbook

Superintendent Novasio recommended the Trustees approve the updated Paraprofessional Handbook as presented.

Trustee Joe Borgstrom moved to accept the revised Paraprofessional Handbook as presented. Pamela Ask seconded the motion.

Page 4
August 8, 2017
Regular Meeting

Trustees Tim Sather, Kat Pfau, Joe Borgstrom, Jana Lind and Pamela Ask voted yes; the motion passed unanimously.

G. Approve 2017-18 Bus Routes

Superintendent Novasio presented and reviewed the bus routes for the 2017-18 school year for the Trustee's approval.

Trustee Pamela Ask moved to accept the 2017-18 Bus Routes as presented. Joe Borgstrom seconded the motion.

Trustees Tim Sather, Kat Pfau, Joe Borgstrom, Jana Lind and Pamela Ask voted yes; the motion passed unanimously.

H. Void Checks

Business Manager Laurie Noonkester noted the payees have been contacted numerous times regarding these checks and have not responded.

Trustee Kat Pfau moved to void the checks listed. Pamela Ask seconded the motion.

Trustees Tim Sather, Kat Pfau, Joe Borgstrom, Jana Lind and Pamela Ask voted yes; the motion passed unanimously.

I. Approve Expansion Resolution

Superintendent Novasio presented the resolution to expand into a High School District and place the issue on the November 7th election ballot.

Trustee Pamela Ask moved to accept the resolution as presented. Janna Lind seconded the motion.

Trustees Tim Sather, Kat Pfau, Joe Borgstrom, Jana Lind and Pamela Ask voted yes; the motion passed unanimously.

J. Approve Out of District Students

Superintendent Novasio recommended out of district students LM(K), TH (1st), CW(1st), SZ(4th) and LZ(5th) for acceptance for the 2017-18 school year.

Trustee Joe Borgstrom moved to approve out of district students listed for the 2017-18 school

Page 5

August 8, 2017

Regular Meeting

year as recommended. Kat Pfau seconded the motion.

Trustees Tim Sather, Kat Pfau, Joe Borgstrom, Jana Lind and Pamela Ask voted yes; the motion passed unanimously.

ADJOURN

The next Regular Meeting will be on Tuesday, September 12, 2017, at 6:00 p.m. in the Lockwood School District Board Room. The Annual Budget Meeting will be held on August 15, 2017 at 6:00 p.m.

Trustee Joe Borgstrom moved to adjourn the meeting at 7:05 p.m. Pamela Ask seconded the motion.

Trustees Tim Sather, Kat Pfau, Joe Borgstrom, Jana Lind and Pamela Ask voted yes; the motion passed unanimously.

Tim Sather, Chairperson

Laurie Noonkester, District Clerk