

LOCKWOOD SCHOOL DISTRICT #26
REGULAR MEETING AGENDA
TUESDAY, SEPTEMBER 12th, 2017
REGULAR MEETING – 7:00 P.M.

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. **No discussion of personnel or individual students is permitted at this time.** A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

NOTE TO OUR GUESTS: VISITORS WISHING TO RECORD THIS MEETING ELECTRONICALLY MAY DO SO PROVIDING THE RECORDING DOES NOT DISRUPT THE ORDERLY CONDUCT OF THIS MEETING.

1. Call to Order
Pledge to the Flag
Welcome
2. Individuals, Delegations, Correspondence
 - A. Public Comment
 - B. Correspondence
 1. Golden Gavel Notice
3. District Reports
 - A. Facilities Report
 - B. Technology Report
 - C. Primary Report
 - D. Intermediate Report
 - E. Middle School Report
 - F. Superintendent's Report
4. Trustee Reports
 - A. SD #2 High School Trustee Update
 - B. MCEL Questions
5. Items for Action
 - A. Consent Agenda
 1. Approve Minutes of August 8th, 15th and 25th Meetings
 2. Approve Bills and Wages for August 2017
 3. Hire Classified Staff
 4. Approve Substitute Staff
 5. Approve Out of District Students
 - B. Update Bus Routes
 - C. STARS Pre-School – Possible Expansion
 - D. Policy Updates
 1. Revised Policy – Required Changes, One Reading
 - a. 3224 Student Dress, 3416 Administering Medicines to Students, 5122F Applicant Rights and Consent to Fingerprint
 2. New Policies – First Reading
 - a. 3124 Military Compact Waiver, 4350 Website Accessibility and Nondiscrimination
6. Adjourn

NEXT REGULAR MEETING IS OCTOBER 10th, 2017 AT 6:00 PM

Superintendent's Agenda Report – Action Items

5. Items for Action

A. Consent Agenda

1. **Approve Minutes of August 8th Meeting**
2. **Approve Bills and Wages for August 2017**
3. **Hire Classified Staff**
4. **Approve Substitute Staff**
5. **Approve Out of District Students**

Items 1-5 can be approved with one motion and vote. Any trustee can pull an item from the consent agenda at any meeting if they want to discuss that item further. I recommend that we approve the consent agenda. Please note I have added Out of District Student Approval to the Consent Agenda.

B. Update Bus Routes

Attached is the current route for Pre-K. I have also made a few other changes: the stops at Old Hardin Road and Wren Street and 3359 Old Hardin Road have been moved from Route 12 to Route 1. I also added an additional stop on Route 11 at Hailee Street and Makell Way. I'm going to review this week's attendance rosters on Monday and may have some additional changes based on actual busloads. We are also no longer running a bus out to Yellowstone Academy.

C. STARS Pre-School – Possible Expansion

We have been in discussion with the State to possibly expand our program to two classrooms. There may be an additional \$75,000/year available to fund a second teacher and paraprofessional. This situation is fluid at this time but we will have to hire staff if this becomes a reality.

D. Policy Updates

1. **Revised Policy – Required Changes, One Reading**
 - a. **3224 Student Dress, 3416 Administering Medicines to Students, 5122F Applicant Rights and Consent to Fingerprint**

These are required changes according to MTSBA; they only require one reading.
2. **New Policies – First Reading**
 - a. **3124 Military Compact Waiver, 4350 Website Accessibility and Nondiscrimination**

MTSBA classifies Policy 3124 as "required" and "strongly recommends" Policy 4350.

LOCKWOOD SCHOOL DISTRICT #26
YELLOWSTONE COUNTY, BILLINGS, MT
REGULAR MEETING

Call To Order

September 12, 2017

Chair Tim Sather called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. by leading those present in the Pledge of Allegiance. The following trustees and officers were present: Trustees Tim Sather, Kat Pfau, Joe Borgstrom, Sylvia Noble, Jana Lind, Scott Kiekoover, Pamela Ask, Superintendent Tobin Novasio and District Clerk Laurie Noonkester.

Dan Carter with ExxonMobil was in attendance.

All guests are asked to sign in upon arrival.

Mr. Sather welcomed visitors and advised the following:

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. No discussion of personnel or individual students is permitted at this time. A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. Visitors wishing to record this meeting electronically may do so, providing the recording does not disrupt the orderly conduct of the meeting. As a courtesy, all cell phones should be turned off. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

INDIVIDUALS, RECOGNITION, ACCOMPLISHMENTS AND CORRESPONDENCE

Public Comment: Lacy Rollins with the PTA submitted a request to provide an update on the PTA happenings and upcoming events such as a membership drive and Lions Lair 2.0 cleanup event.

Correspondence: Superintendent Novasio noted the Lockwood Board of Trustees has received notice they will be awarded the MTSBA Golden Gavel for the unprecedented 28th consecutive year.

DISTRICT REPORTS

- A. Facilities- Manager Marc Dearing had nothing further to add to his written report.
- B. Technology- Technology Director Darlene Hess added that on October 13th the district will host The Montana Road Show Technology Event.

- C. Primary- K-2 Principal Jenny Fox had nothing to add to her written report but fielded questions regarding PAX training that took place this summer.
- D. Intermediate- 3-5 Principal Kelly Kinsey had nothing further to add to his written report.
- E. Middle School- MS Principal Gordon Klasna thanked Trustee Pamela Ask for volunteering for lunch duty and noted the ICU program is up and running.
- F. Superintendent- Superintendent Tobin Novasio reviewed his written report, adding enrollment is up by approximately 20 students and September 28th is the ACE training for staff to be held at the Red Lion Inn. Chad Hansen President of the Lockwood Education Committee noted they will be hosting a September 16th kick-off event at ACE Hardware. The group will be placing yard signs and campaigning door to door in support of the K-12 expansion issue. Mr. Hansen noted the upcoming media and speaking events that will be held in support of the ballot issue.

Mr. Novasio further noted he will be presenting at the MCEL Conference and news of further budget cuts that have been ordered from the state has been discussed. In addition, DR helmet stickers were given to the football players to wear in memory of in memory of Don Reed. These stickers were also given to the Trustees.

Superintendent Novasio asked for guidance if he should draft a letter from the district to the Yellowstone County Commissioners in regard to the proposed expansion of the TEDD area. Discussion was held on how the TEDD area has greatly expanded beyond the initial area presented.

TRUSTEE REPORTS

- A. SD2 Trustee Update- SD2 High School Trustee Gordon Klasna provided comments Trustees have passed a budget at approximately 56 million dollars and a company has been hired to create a Facilities Master Plan.
- B. MCEL Questions- General Session will be held at the Alberta Bair Theater.

ITEMS FOR ACTION

A. Consent Agenda Items

1. Approval of the August 8th, 15th and 25th Meeting Minutes
2. Approval of August 2017 Bills and Wages
3. Hire Classified Staff
4. Approve Substitute Staff
5. Approve Out of District Students

Chair Tim Sather asked if there were any objections to the consent agenda items as presented. Hearing none, the above agenda items were approved as presented.

B. Update Bus Routes

Superintendent Novasio provided the reasoning for the revised bus routes for the 2017-18 school year.

Trustee Kat Pfau moved to accept the revised 2017-18 Bus Routes as presented. Sylvia Noble seconded the motion.

Trustees Tim Sather, Kat Pfau, Scott Kiekoover, Sylvia Noble, Joe Borgstrom, Jana Lind and Pamela Ask voted yes; the motion passed unanimously.

C. STARS Pre-School- Possible Expansion

Special Services Coordinator reported discussions with the State have resulted in the expansion of the STARS Pre-School program to two classrooms as the District has been awarded an additional \$75,000 to fund a second teacher and paraprofessional. He did note additional staff will have to be hired and a special meeting to approve those staff will be held after interviews.

Trustee Joe Borgstrom moved to approve the expansion of the STARS Pre-School Program pending additional grant funding. Kat Pfau seconded the motion.

Discussion was held.

Trustees Tim Sather, Kat Pfau, Scott Kiekoover, Sylvia Noble, Joe Borgstrom, Jana Lind and Pamela Ask voted yes; the motion passed unanimously.

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D. Policy Updates

Superintendent Novasio recommended the Trustees approve the updates to the policies as provided in the electronic board packet.

1. Revised Policy – Required Changes (One/Final) Reading

- a. 3224 Student Dress, 3416 Administering Medicine to Students, 5122F Applicant Rights and Consent to Fingerprint

2. New Policies – First Reading

- a. 3124 Military Compact Waiver, 4350 Website Accessibility and Nondiscrimination

Trustee Joe Borgstrom moved to accept Policy 3224, 3416 and 5122F as the final reading. Janna Lind seconded the motion.

Trustees Tim Sather, Kat Pfau, Scott Kiekover, Sylvia Noble, Joe Borgstrom, Jana Lind and Pamela Ask voted yes; the motion passed unanimously.

Discussion regarding Policy 4350 was held.

Trustee Kat Pfau moved to accept Policy 3124 as the first reading and to table Policy 4350. Pamela Ask seconded the motion.

Trustee Janna Lind noted she is uncomfortable with not enacting ADA compliant measures as contained in Policy 4350.

Trustees Tim Sather, Kat Pfau, Scott Kiekover, Sylvia Noble, Joe Borgstrom, Jana Lind and Pamela Ask voted yes; the motion passed unanimously.

ADJOURN

The next Regular Meeting will be on Tuesday, October 10, 2017, at 6:00 p.m. in the Lockwood School District Board Room.

Trustee Joe Borgstrom moved to adjourn the meeting at 8:19 p.m. Sylvia Noble seconded the motion.

Trustees Tim Sather, Kat Pfau, Scott Kiekover, Sylvia Noble, Joe Borgstrom, Jana Lind and Pamela Ask voted yes; the motion passed unanimously.

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