

**BOARD OF TRUSTEES  
WORK SESSION  
Thursday July 12<sup>th</sup>, 2018**

**5:30 PM – Lockwood School Board Room**

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. **No discussion of personnel or individual students is permitted at this time.** A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

NOTE TO OUR GUESTS: VISITORS WISHING TO RECORD THIS MEETING ELECTRONICALLY MAY DO SO PROVIDING THE RECORDING DOES NOT DISRUPT THE ORDERLY CONDUCT OF THIS MEETING.

The Lockwood School Board will interview candidates to serve as the Owner's Representative facilitating the construction of Lockwood High School.

Tentative Schedule:

5:30 – Call Meeting to Order, Trustee Orientation

5:45-6:15 – QuEst Services Presentation – Mark Qualman

6:15-7:00 – Trustee Questions for QuEst Services



**PROCEEDINGS OF THE BUILDING COMMITTEE  
LOCKWOOD SCHOOL DISTRICT #26  
YELLOWSTONE COUNTY, BILLINGS, MT  
WORK SESSION MEETING**

**CALL TO ORDER**

**JULY 12, 2018**

Chair Tim Sather opened the Work Session meeting at 5:30 p.m. and began with leading those present in the Pledge Allegiance. The following trustees and officers were present: Trustees Tim Sather, Scott Kiekoover, Kat Luhman, Janna Lind, Joe Borgstrom, Pamela Ask, Superintendent Tobin Novasio and District Clerk Laurie Noonkester. Trustee Sylvia Noble was absent.

Jeff Kanning and Nick Panchau with Collaborative Design Architects were also in attendance.

The Trustees met in a work session to conduct Owner's Representative candidate interviews. The Candidates will facilitate in the construction of the Lockwood High School.

A. Trustee Orientation- Superintendent Novasio facilitated introductions and noted the only qualified proposal submitted was from QuEst Services Corporation.

B. QuEst Services Corporation Presentation – Owner Mark Qualman provided a power point presentation which reviewed his company history, provided his experience and the rationale he uses in his position when hired as a Owner's Representative.

C. Trustee Questions- Mr. Qualman fielded general questions from the Trustees and Architects providing detailed answers and solutions to potential issues.

Jeff Kanning with Collaborative Design Architects presented a CMR Selection Schedule.

Discussion was held.

The meeting was adjourned at 6:53 p.m.

---

Tim Sather, Chairperson

---

Laurie Noonkester, District Clerk