

LOCKWOOD SCHOOL DISTRICT #26
REGULAR MEETING AGENDA
TUESDAY, OCTOBER 9th, 2018
REGULAR MEETING – 6:00 P.M.

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. **No discussion of personnel or individual students is permitted at this time.** A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

NOTE TO OUR GUESTS: VISITORS WISHING TO RECORD THIS MEETING ELECTRONICALLY MAY DO SO PROVIDING THE RECORDING DOES NOT DISRUPT THE ORDERLY CONDUCT OF THIS MEETING.

1. Call to Order
Pledge to the Flag
Welcome
2. Individuals, Delegations, Correspondence
 - A. Public Comment
 - B. Correspondence
 - C. Middle School Instruction Team
3. District Reports
 - A. Facilities Report
 - B. Technology Report
 - C. Primary Report
 - D. Intermediate Report
 - E. Middle School Report
 - F. Superintendent's Report
 - G. Literacy Coach Report
 - H. High School Project Update – Mark Qualman, Jeff Kanning, and Nick Pancheau
4. Trustee Reports
 - A. MCEL – Pam Ask
 - B. 9th Grade Discussion
5. Items for Action
 - A. Consent Agenda
 1. Approve Minutes of September 11th Meetings and September 5th and 6th Work Sessions
 2. Approve Bills and Wages for September 2018
 3. Hire Substitutes
 4. Hire Classified
 5. Hire Coaches
 6. Approve Out of District Students
 - B. Construction Manager At-Risk (CMAR) Contract
 - C. Approve FCCLA
 - D. Create FCCLA Account
 - E. Re-name "Athletics" Fund as "Activities"
 - F. LEA Request to Re-Open Master Agreement
 - G. Set Tentative Schedule for Work Sessions
 - H. Create Board Committees
6. Adjourn

NEXT REGULAR MEETING IS NOVEMBER 13th, 2018 AT 6:00 PM

Superintendent's Agenda Report – Action Items

5. Items for Action

A. Consent Agenda

1. Approve Minutes of September 11th Meetings and September 5th and 6th Work Sessions
2. Approve Bills and Wages for September 2018
3. Hire Substitutes
4. Hire Classified
5. Hire Coaches
6. Approve Out of District Students

Any Items 1-6 can be approved with one motion and vote. Any trustee can pull an item from the consent agenda at any meeting if they want to discuss that item further. I recommend that we approve the consent agenda.

B. Construction Manager At-Risk (CMAR) Contract

I am hoping to have a contract to approve at the board meeting. Our attorney is working with Langlas and Associates to get the details worked out. I have included a letter that Mark Qualman put together on the CMAR selection to comply with MCA 18-2-503 (4) regarding the CMAR selection.

C. Approve FCCLA

Our Middle School Family and Consumer Science teacher Ashley Koss is requesting to start a FCCLA chapter here at Lockwood. I recommend that we approve the creation of this new extra-curricular opportunity for our students.

D. Create FCCLA Account

I recommend that we create an account for FCCLA funds.

E. Re-name “Athletics” Fund as “Activities”

I recommend that we change our “Athletic” fund to an “Activities” fund. This clears up that this account can be used for student activities other than athletics. We use this fund as a place to hold monies for drama, music, and other non-athletic student opportunities.

F. LEA Request to Re-Open Master Agreement

I have included a request from LMEA President Teresa Marchant requesting to open the negotiated agreement in order to renegotiate the portion of the agreement that references blackout dates. Included is contract language and the informal guidelines administration uses to approve or deny leave on these days. I've had discussions with union leadership to discuss their concerns. At a later date we are going to need to sit down with the union to address some possible contract issues as we add high school staff. My recommendation would be to table this request for now and address the union's concerns with the blackout days in conjunction with those discussions with the intent of crafting a Memorandum of Understanding (MOU) that would be in place until negotiations open up again in 2021. This recommendation comes from working collaboratively with union leadership and adequately addresses their concerns.

G. Set Tentative Schedule for Work Sessions

We have contracted with MTSBA to do a full policy review and update this year. As we work with their schedule, I would like to set a firm monthly date to have these work sessions.

H. Create Board Committees

Chairman Sather would like to establish a couple of committees based on previous discussions you have had as a Board. I believe he is looking at one committee revising the Superintendent evaluation tool/process and a second committee looking at employee compensation as compared to other Class “A” school districts.

LOCKWOOD SCHOOL DISTRICT #26
YELLOWSTONE COUNTY, BILLINGS, MT
REGULAR MEETING

Call To Order

October 9, 2018

Chair Tim Sather called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. by leading those present in the Pledge of Allegiance. The following trustees and officers were present: Trustees Tim Sather, Scott Kiekover, Kat Pfau, Pamela Ask and Sylvia Noble, Superintendent Tobin Novasio and Technology Coordinator Darlene Hess who will be taking minutes for the meeting. Trustee Joe Borgstrom arrived late. Trustee Janna Lind and District Clerk Laurie Noonkester were absent.

Evelyn Pyburn with the Yellowstone County News was in attendance.

All guests are asked to sign in upon arrival.

Mr. Sather welcomed visitors and advised the following:

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INDIVIDUALS, RECOGNITION, ACCOMPLISHMENTS AND CORRESPONDENCE

Public Comment: None were submitted.

Correspondence: Tobin shared with the board, correspondence that he received today, a formal protest on how the CMAR process was done.

MS Instruction team- Tom Vanderbeck was the spokesman. Goal of the instruction team is to use effective teaching strategies and professional development to ensure student depth of knowledge. Shared reading and math scores, mission and vision statements.

DISTRICT REPORTS

- I. Facilities report- Marc had nothing to add, Kat asked about the cost of the zip line seat. Marc is planning on approaching the PTA about seeing if they can help in the yearly replacement.
- I. Technology Report – Mrs. Hess had nothing to add

- I. Primary – Mrs. Fox reported 1st grade classes are at 20. AP is over, but there is help in the room.
- I. Intermediate Report – No questions for Mr. Kinsey
- I. MS report- Mr. Klasna added an explanation of Student council’s “Socktober”
- I. Superintendent Report –Parent teacher conferences next week. Pam Ask and Tobin Novasio will attend MCEL. Don updated the board on the solar panel project. All that is left is for Action Electric to hook up the panels. There is \$3000 in the grant left over to pay for the hookup. The ST. V’s Clinic is being used and they are getting more equipment. Lockwood had over 200 people attend the flu clinic. The clinic is planning on a ribbon cutting ceremony in the near future. Tobin reported that he has been looking into keeping ninth graders on campus next year. Next Tuesday he has set up a meeting with the 8th grade parents about the possibility.
- I. Literacy Coach – Jamie Lofing was introduced as the Literacy Coach. She reported that her role is to support teachers. She is trying to get into every classroom (had to take a break due to testing) to collaborate with teachers. She is also working closely with Dr. Smith.
- I. High School Project – Mark Qualman reported there are some underground tanks that have been located that are no longer being use and need to be removed. Jeff Kanning said that Geo Tech did 16 borings around campus to test soil. The Issue team will meet October 23 invites went out today. Superintendent Novasio and Jeff Kanning showed High School plans

TRUSTEE REPORTS

A. MCEL – Pam Ask is going as a trustee. Mr. Klasna, Mr. Kinsey and Superintendent Novasio will also be attending

B. 9th Grade Discussion - Mr. Klasna talked to 8th graders today about the possibility of remaining on campus as 9th graders. He reported that many of the students were supportive, but did have questions on sports and accelerated classes.

ITEMS FOR ACTION

A. Consent Agenda Items

1. Approve Minutes of September 11th Meetings and September 5th and 6th Work Sessions
2. Approve Bills and Wages for September 2018
3. Hire Substitutes
4. Hire Classified
5. Hire Coaches
6. Approve Out of District Students

Correction: noted by Pam Ask that in the vote for approving Tanna’s job description, Jana Lind was listed as having both a yes and a no vote – she was a no vote and it needs to be changed.

Chair Tim Sather asked if there were any objections to the consent agenda items as presented.

Hearing none, the above agenda items were approved as presented.

B. Construction Manager At-Risk (CMAR) Contract

Motion was made by Kat Pfau, second from Pam Ask to table the contract. Trustees Tim Sather, Kat Pfau, Scott Kiekover, Pamela Ask, Sylvia Noble and Joe Borgstrom voted yes; the motion passed unanimously.

C. Approve FCCLA

Motion from Sylvia Noble to start a FCCLA chapter in the middle school and was seconded by Kat Pfau. Trustees Tim Sather, Kat Pfau, Scott Kiekover, Pamela Ask, Sylvia Noble and Joe Borgstrom voted yes; the motion passed unanimously.

D. Create FCCLA Account

Trustee Joe Borgstrom moved that to establish an FCCLA account, Trustee Pam Ask seconded. Trustees Tim Sather, Kat Pfau, Scott Kiekover, Pamela Ask, Sylvia Noble and Joe Borgstrom voted yes; the motion passed unanimously.

E. Re-name “Athletics” Fund as “Activities”

Trustee Sylvia Noble made a motion that Athletics name be changed to Activities and Trustee Kat Pfau seconded the motion. Trustees Tim Sather, Kat Pfau, Scott Kiekover, Pamela Ask, Sylvia Noble and Joe Borgstrom voted yes; the motion passed unanimously.

F. LEA Request to Re-Open Master Agreement

Trustee Joe Borgstrom moved to table the request and Trustee Pam Ask seconded. Trustees Tim Sather, Kat Pfau, Scott Kiekover, Pamela Ask, Sylvia Noble and Joe Borgstrom voted yes; the motion passed unanimously.

G. Set Tentative Schedule for Work Sessions

Due to all the decisions needing to be made for the high school, it was decided to add a second monthly meeting every 4th Tuesday of the month. November 27 would be the next meeting at 6 pm

H. Create Board Committees – Trustees Kat Pfau, Sylvia Noble and Pam Ask will form the committee to do the Superintendent evaluation. The non-union Employee pay committee consists of trustees Janna Lind, Scott Kiekover and Sylvia Noble

The meeting was adjourned at 7:43 by trustee Joe Borgstrom and seconded by trustee Sylvia Noble

Tim Sather, Chairperson

Darlene Hess, Technology Coordinator