

**LOCKWOOD SCHOOL DISTRICT #26  
REGULAR MEETING AGENDA  
TUESDAY, NOVEMBER 13<sup>th</sup>, 2018  
REGULAR MEETING – 6:00 P.M.**

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. **No discussion of personnel or individual students is permitted at this time.** A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

NOTE TO OUR GUESTS: VISITORS WISHING TO RECORD THIS MEETING ELECTRONICALLY MAY DO SO PROVIDING THE RECORDING DOES NOT DISRUPT THE ORDERLY CONDUCT OF THIS MEETING.

1. Call to Order  
Pledge to the Flag  
Welcome
  
2. Individuals, Delegations, Correspondence
  - A. Public Comment
  - B. Correspondence
    1. Letter of Protest
  - C. K-5 Assessment Team
  - D. K-5 Relations Team
  - E. High School Project Update – Mark Qualman, Jeff Kanning, and Nick Pancheau
  
3. District Reports
  - A. Indian Education for All Report – Cindy Gopp
  - B. Facilities Report
  - C. Technology Report
  - D. Primary Report
  - E. Intermediate Report
  - F. Middle School Report
  - G. Superintendent's Report
  
4. Trustee Reports
  - A. Set Date for Christmas Luncheon
  
5. Items for Action
  - A. Consent Agenda
    1. Approve Minutes of October 9<sup>th</sup> Meeting
    2. Approve Bills and Wages for October 2018
    3. Hire Substitutes
    4. Hire Classified
    5. Approve Out of District Students
  - B. Approve Administration to Further Explore Freshman Academy
  - C. Approve Inter-local Agreement with School District 2
  - D. Approve Representative Agreement
  
6. Adjourn

**NEXT REGULAR MEETING IS DECEMBER 11<sup>th</sup>, 2018 AT 6:00 PM**

## Superintendent's Agenda Report – Action Items

### 5. Items for Action

#### A. Consent Agenda

1. Approve Minutes of October 9<sup>th</sup> Meeting
2. Approve Bills and Wages for October 2018
3. Hire Substitutes
4. Hire Classified
5. Approve Out of District Students

Any Items 1-5 can be approved with one motion and vote. Any trustee can pull an item from the consent agenda at any meeting if they want to discuss that item further. I recommend that we approve the consent agenda.

#### B. Approve Administration to Further Explore Freshman Academy

Mr. Klasna and I met with 8<sup>th</sup> grade parents and explained the possibility of creating a Freshman Academy allowing next year's 9<sup>th</sup> graders to remain in Lockwood to start their high school experience. We followed this meeting up with a parent survey, the response has been positive on the possibility. We currently have 123 students in 8<sup>th</sup> grade and received surveys back from 74 (60%) of the parents. 58 of these parents (78% of the responses) indicated that they would like to keep their child here for their freshman year. This projects to us having at least half of the class, 60+ students. I have included information on the possible building, some example class schedules, and the comments, pro and con, we received from the parent survey. If the Board wants to move forward with this idea our next steps will be to work out an inter-local agreement with SD2, work with OPI to set up accreditation, have the students do a preliminary class registration to help determine staffing needs, and develop a draft budget. There are also some memorandums of understanding that we will likely need to work out with the Lockwood Education Association to facilitate the Freshman Academy. At this point, we need to know if you want us to continue pursuing this possibility.

#### C. Approve Inter-local Agreement with School District 2

If the Board decides to move forward with exploring the Freshman Academy, then I would like to start working with SD2 right away. This draft agreement would commit Lockwood Schools to paying tuition, providing transportation and facilitating registration for any of this year's 8<sup>th</sup> graders that want to attend the Billings high schools under the same terms as the current high school students. If approved I will get this draft to Billings Schools as a proposal.

#### D. Approve Representative Agreement

I recommend that the Board move forward by hiring CTA to oversee necessary repairs to the metal roof section of the Primary Building (2<sup>nd</sup> grade hallway) this upcoming summer. This project will be paid for out of the bond monies and is in addition to Phase II of the ongoing roofing project. After having this section evaluated this fall it has moved up our priority list significantly.

**LOCKWOOD SCHOOL DISTRICT #26**  
**YELLOWSTONE COUNTY, BILLINGS, MT**  
**REGULAR MEETING**

**Call To Order**

**November 13, 2018**

Chair Tim Sather called the Regular Meeting of the Board of Trustees to order at 6:00 p.m. by leading those present in the Pledge of Allegiance. The following trustees and officers were present: Trustees Tim Sather, Kat Pfau, Joe Borgstrom, Scott Kiekoover, Janna Lind, Pamela Ask, Superintendent Tobin Novasio and District Clerk Laurie Noonkester. Trustee Sylvia Noble was absent.

Nick Panchau and Jeff Kanning with Collaborative Design, Mark Qualman with QuEst, Matt Hoffman with the Billings Gazette and Evelyn Pyburn with the Yellowstone County News were in attendance.

All guests are asked to sign in upon arrival.

Mr. Sather welcomed visitors and advised the following:

Any person present who wishes to address the board or raise any question about public school district matters or governing policies may do so under public participation. No discussion of personnel or individual students is permitted at this time. A limit of three minutes is placed on each speaker. Persons who want more time may make arrangements to be placed on a future agenda. Visitors wishing to record this meeting electronically may do so, providing the recording does not disrupt the orderly conduct of the meeting. As a courtesy, all cell phones should be turned off. The public is also reminded that they may provide input on all motions being considered by the board at this meeting.

**INDIVIDUALS, RECOGNITION, ACCOMPLISHMENTS AND CORRESPONDENCE**

Public Comment: None were submitted.

Correspondence: Construction Companies Letter of Protest was noted and reviewed. Superintendent Novasio reported this letter has been submitted for district legal review.

A Letter from HD 56 Representative Susan Vinton notifying the district of her donation to the Don Reed Memorial Fund, the proceeds, are a portion of her remaining campaign funds.

K-5 Assessment Team – Leader Susan Anderson had the members of the team introduce themselves with Taylor Hert explaining the MAPS testing program. Mrs. Anderson explained the groups work with AIMS Web and the testing protocol involved with each program. Mrs. Anderson fielded questions from the Trustees.

K-5 Relations Team – Relations Team Leader Amy Wiggs reviewed a power point presentation which explained the group’s work in implementing Trauma Informed Practices. These practices help create a more calm and safe learning environment for students. The group assists children in participating in a more caring and thoughtful student community as well. Mrs. Wiggs noted the group also assists with the Veterans Day Program and the Reading Pride Program.

High School Project Update- Mark Qualman, Jeff Kanning and Nick Pancheau provided updates upon the status of work that has taken place. Mr. Qualman noted that within the last 30 days, work has been done on cost analyst and architectural issues. Mr. Pancheau provided updates on the overall site changes that are being discussed and reviewed, including a possible Freshman Academy. He continued noting the overall design changes that have taken place. Jeff Kanning updated the Trustees regarding the timing and planning discussions for the pier work, footings and foundations currently being held. Stadium design changes were reviewed as well.

### **DISTRICT REPORTS**

- A. Indian Education for All Report – Curriculum Director Cindy Gopp reviewed a power point presentation for the Trustees. The presentation provided the history and purpose of the state mandated law to recognizing the American Indian Culture in Montana school curriculum and how the Lockwood Curriculum complies with the law. Mrs. Gopp fielded questions from the Trustees.
- B. Facilities- Manager Marc Dearing had nothing further to add to his written report but fielded questions from the Trustees.
- C. Technology Report – Technology Coordinator Darlene Hess was absent but presented a written report.
- D. Primary Report – Primary Principal Jenny Fox had nothing further to add to her written report.
- E. Intermediate Report – Intermediate Principal Kelly Kinsey was absent but provided a written report.
- F. Middle School Report – Middle School Principal Gordon Klasna noted the fall concert had wonderful attendance but had nothing further to add to his written report.
- G. Superintendent- Superintendent Tobin Novasio reviewed his written report highlighting the completed solar panel project and asked to schedule the educator for a day event for later in the spring. Mr. Novasio commented upon the recent touching Veterans Day program the students performed for local Veterans, the Yellowstone County Commissioners meeting regarding the TEDD and the recent tax bill errors that occurred.

Mr. Novasio concluded with noting potential legislative issues regarding bus safety and TEDD taxation distribution to mirror University funding for public schools and Phase II of the roofing walk through/bid opening will be held.

## **TRUSTEE REPORTS**

- A. Set Date for Christmas Luncheon – After reviewing schedules the Trustees set the date for the annual Christmas Luncheon for December 14<sup>th</sup>.

## **ITEMS FOR ACTION**

A. Consent Agenda Items

1. Approval of the October 9th Meeting Minutes
2. Approval of October 2018 Bills and Wages
3. Hire Substitute Staff
4. Hire Classified Staff
5. Approve Out of District Students

Chair Tim Sather asked if there were any objections to the consent agenda items as presented. Hearing none, the above agenda items were approved as presented.

B. Approve Administration to Further Explore Freshman Academy

Superintendent Novasio explained he and Mr. Klasna have held meetings with parents to measure the interest in creating a Freshman Academy. A Freshman Academy would allow next year's 9th graders to remain in Lockwood to start their high school experience. They followed this meeting up with a parent survey, with positive responses returned on the possibility. There are currently 123 students in 8th grade and received surveys back from 74 (60%) of the parents. 58 of these parents (78% of the responses) indicated that they would like to keep their child here for their freshman year. These responses project at least half of the class, 60+ students would enroll in the Freshman Academy. Mr. Novasio included information on the possible building, some example class schedules, and the comments, pro and con, received from the parent survey. Mr. Novasio noted, if the Board wants to move forward with this idea the next steps will be to work out an inter-local agreement with SD2, work with OPI to set up accreditation, have the students do a preliminary class registration to determine staffing needs, and develop a draft budget. There are also some memorandums of understanding that we will likely need to work out with the Lockwood Education Association to facilitate the Freshman Academy.

Discussion was held.

Preliminary class offerings, schedules and potential Digital Academy classes were reviewed.

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Regular Meeting

Further discussion was held.

Mr. Novasio noted should the Trustees decide to proceed four investigation projects would be initiated.

- A. Inter-local agreement with SD#2
- B. Mock non-binding freshman enrollments to determine staffing, class and sport offering needs.
- C. State accreditation
- D. Budget feasibility

Trustee Kat Pfau moved to authorize the Administrative Team to further explore the Freshman Academy as proposed. Pamela Ask seconded the motion.

Further discussion was held.

Trustees Tim Sather, Kat Pfau, Joe Borgstrom, Janna Lind and Pamela Ask, Scott Kiekoover voted yes; the motion passed unanimously.

C. Approve Inter-Local Agreement with School District 2

Superintendent Novasio noted that should the Trustees decide to move forward with the Freshman Academy, work with SD 2 should be begin immediately. The draft agreement would commit Lockwood Schools to paying tuition, providing transportation and facilitating registration for any of this year's 8th graders that want to attend the Billings high schools under the same terms as the current high school students. Should the Trustee agree Mr. Novasio will get this draft to Billings Schools as a proposal for review.

Discussion was held.

Trustee Joe Borgstrom moved to approve the Inter-Local Agreement with SD 2 as presented with change to be brought back to the Trustees for review. Pamela Ask seconded the motion.

Trustees Tim Sather, Kat Pfau, Joe Borgstrom, Janna Lind, Pamela Ask and Scott Kiekoover voted yes; the motion passed unanimously.

D. Approve Representative Agreement

Superintendent Novasio recommended the Trustees hire CTA to oversee necessary repairs to the metal roof section of the Primary Building (2nd grade hallway) this upcoming summer. The project will be paid for out of the bond monies and is in addition to Phase II of the ongoing roofing project. After having this section evaluated this fall it has moved up our priority list significantly.

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Regular Meeting

Pat Todd with CTA explained the faulty design and construction issues that have been found and explained the potential correction options.

Trustee Kat Pfau moved to approve the Representative Agreement as presented. Janna Lind seconded the motion.

Trustees Tim Sather, Kat Pfau, Joe Borgstrom, Janna Lind, Pamela Ask and Scott Kiekover voted yes; the motion passed unanimously.

### **ADJOURN**

The next Regular Meeting will be on Tuesday, December 11, 2018, at 6:00 p.m. in the Lockwood School District Board Room.

Trustee Joe Borgstrom moved to adjourn the meeting at 9:02 p.m. Pamela Ask seconded the motion.

Trustees Tim Sather, Kat Pfau, Joe Borgstrom, Janna Lind, Pamela Ask and Scott Kiekover voted yes; the motion passed unanimously.

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Tim Sather, Chairperson

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Laurie Noonkester, District Clerk